



We're Hiring!

Title	O&M Coordinator
Reporting To	SVP Operations with a dotted line to the Executive Manager in Jordan
Location	Amman, Jordan
Job Type	Unlimited
Start Date	September 2020

ABOUT YELLOW DOOR ENERGY

Yellow Door Energy is the leading sustainable energy partner for businesses, serving commercial and industrial customers in the Middle East and South Asia. The company's solar and energy efficiency solutions enable businesses to reduce energy costs, improve power reliability and lower carbon emissions. Yellow Door Energy's shareholders include the International Finance Corporation (IFC), Mitsui, Equinor, and APICORP. www.yellowdoorenergy.com

JOB DESCRIPTION

Yellow Door Energy is looking for an O&M Coordinator to join our team and support the company's strategic growth. The ideal candidate will be excited about bringing clean energy solutions to businesses in the Middle East and South Asia. She/he will report to the SVP Operations with a dotted line to the Executive Manager in Jordan and will work closely with all the teams across the organization.

The O&M Coordinator will have therefore, the following main functions:

1. Operational management of all PV Plants assigned to be under his/her responsibility
2. Management of contractors providing O&M Services
3. Ensure the achievement of the O&M activity requirements, in both Maintenance (preventive and corrective) and Operation

JOB RESPONSIBILITIES

- Supervise, plan and coordinate the maintenance operations for the different PV plants under his/her responsibility and in compliance with the O&M requirements
- Manage the O&M contracts, making sure all O&M obligations are fulfilled
- Support on the improvement of O&M contracts, based on his/her experience, contractors experience and on the market practice
- Manage and supervise all subcontractors and suppliers operating in the facilities
- Ensure that all works are compliant with the local legal regulations, international standards and best practices, as well as HSE requirements of Yellow Door Energy
- Ensure the maximum performance of the PV Plants under his/her responsibility
- Ensure a PV Plant downtime always below the guaranteed by the contractor
- Conduct a root cause analysis for problems in the PV Plants under his/her responsibility, directly with the Equipment Manufacturers, Technical Design Team and external Technical Advisors, to find solutions in the minimum time possible to reduce the PV Plant down time

- To get trained and certified as Equipment Technician by our main Equipment providers, in order to be authorized to repair the Equipment if necessary, in complete alignment with the Equipment provider
- Analyse the Spare Part List and adjust it according to the maintenance KPIs as MTBF (Mean Time Between Failures), MTTR (Mean Time to Repair), and lead times for equipment or parts replacement, in teamwork between YDE and the Equipment providers
- Make sure the Meteorological Stations are always providing accurate and reliable data, to be taken as a reference for the Performance measurements of the PV Plants
- Is responsible for the internal reporting of the performance for all the PV plants under his/her responsibility and any events impacting the same
- Work proactively with the Operations Team to provide revamping solutions for the PV Plants under his/her responsibility
- Work with the Technical Design Team, providing important feedback on equipment performance and reliability as well as lessons learned from the actual operation
- Work closely with YDE Customer Care Team, to understand which are our requirements to the client and to ensure we comply with them all
- Support our Customer Care Team in getting the information they need to reply to complaints, or any query raised by the clients
- Meet the operational budget of the PV Plants, if applicable

YOU...

- University Bachelor's degree in Electrical/Electrotechnical Engineering, specialization in Energy Systems (preferred)
- 5+ years' experience in Solar PV, on the O&M Field (with experience in GCC preferred)
- Proven Experience and work certification, in LV and MV Electrical Systems
- Knowledge in MS Office, AutoCAD, PVsyst, Sketchup and Electrical Engineering software domain
- Proven Experience with local authority requirements/regulations and local grid operators
- Excellent communication skills, fully proficient in English (verbal and written communication)
- Analysis and interpretation skills
- Electrical Schematics analysis proficiency
- Lean Philosophy and tools applied to the Maintenance (Preferred)
- Highly organized
- Approachable and with a high sense of responsibility
- Strong attention to detail
- Self-motivated
- Ability to manage stress and to work under pressure
- Resilience ability and proactivity
- Teamwork spirit

WE...

- Provide a competitive compensation and benefits package, challenging projects, fun working environment with great colleagues
- Have a passion for improving the environment and helping businesses grow in a sustainable manner
- Work hard because we believe in what we're doing
- Believe in the power of positive energy, self-awareness, intellectual honesty and empathy
- Enjoy growth phase businesses where we can have a strong impact on its direction

HOW TO APPLY

Please email your **letter of motivation** and **updated CV** to careers@yellowdoorenergy.com by 20 September 2020 with the subject title "O&M Coordinator - Jordan".

We thank all candidates for their interest in Yellow Door Energy. Only shortlisted candidates will be contacted.